

# **GENTLEMANLY SPEAKING**

**1961-62**



# **Gentlemanly Speaking**



**A STUDENT HANDBOOK**

**1961-62**



**CENTENARY COLLEGE OF LOUISIANA**

**Founded 1825**



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ADMINISTRATION AND STAFF



|                      |                                                         |
|----------------------|---------------------------------------------------------|
| Joe J. Mickle        | President                                               |
| R. Leonard Cooke     | Vice-President                                          |
| Leroy Vogel          | Dean of the College                                     |
| J. Howard Allen      | Dean of Students<br>Director of Admissions              |
| Joel C. Thomas       | Treasurer                                               |
| Helen H. Lineberger  | Dean of Women                                           |
| Howard M. Elder      | Director of Evening Division                            |
| Nelle W. Brown       | Registrar                                               |
| Carl A. Wilkinson    | Business Manager                                        |
| James R. Dowell, Jr. | Director of Enrollment Counseling<br>and Alumni Affairs |
| Sue T. Boydston      | Enrollment Counselor                                    |
| Nellie V. Strother   | Enrollment Counselor                                    |
| Alice M. Alben       | Head Librarian                                          |
| Fannie Lee Nichols   | Student Activities Counselor                            |
| Margaret McDonald    | Director Publicity                                      |



## HISTORICAL SKETCH . . .

Centenary College was founded in 1825 at Jackson, Louisiana. The charter was granted by the legislature and for twenty years the school made its contribution as a state institution. By 1845, the state had decided it could not afford a college at Jackson. In 1839 the Methodist leaders of the Mississippi Conference established a college in Mississippi to celebrate the 100th anniversary of Methodism. This college was moved to Jackson in 1845, taking over the campus and building there in the name of Centenary College of Louisiana.

In the years immediately preceding the Civil War, Centenary College became one of the leading educational institutions of the South. With the opening of the Civil War, the first period of Centenary's existence came to a close. College was suspended and the buildings were transformed into hospitals and quarters for both Federal and Confederate troops. In the fall of 1866, the college was re-opened, and during the years of reconstruction struggled to make its contribution to the leadership of the territory.

During the closing years of the 19th century, it became apparent that Jackson did not possess the advantages for a college which Centenary desired. In the fall of 1908, Centenary was invited to move to Shreveport. Like many other American colleges, Centenary experienced great growth in the early 1920's. With the close of World War II, Centenary's enrollment leaped far above all former numbers. The administrative officials and the Board of Trustees of the institution set in motion a program for increasing its resources, and this effort is producing the results for which the friends of Centenary have been hoping.

The history of any institution is not difficult to sketch in terms of dates, names, and tangible evidence of progress or change. These are, for the most part, facts which may be gained from a study of the records and annals of the college. Yet it is the spirit of its leaders, the ideals expressed in its classrooms, the principles to which it is dedicated that give impetus and meaning to the college and its history. Qualities of heart and mind are reflected in the traditions, the aims, and the men and women who have gone out from the college to take their places in society. The heritage which Centenary possesses is now the heritage of each of you who claim it as your college home.

**Welcome to the Student Body  
from  
Our President**

June 1

Dear Student:

College life is a great new adventure. It offers new experiences for all. And to those who are intellectually alert and spiritually prepared, it offers opportunities which cannot be found elsewhere. In entering college you are making an investment in yourself and your future which will pay rich dividends for years to come.

The College faculty and administrative staff will do their part to create and maintain a friendly and stimulating atmosphere on our campus and in our classrooms. I welcome this means of extending a cordial welcome to each of you.

JOE J. MICKLE, President

## ACADEMIC

Registration. The three periods of registration are at the beginning of the fall and spring semesters, and during the summer session. Work may begin during any one of these periods.

A late registration fee of \$5.00 is charged those students who fail to complete registration prior to the first day of classwork.

Pre-registration. The period of pre-registration for the spring semester is intended for those who are enrolled during the fall semester and plan to return for the spring semester. This pre-registration period precedes the semester final examinations. Those students who are on academic probation may not pre-register. There is no pre-registration for the summer session.

Counseling. Counseling at Centenary is a combined and a joint responsibility. The Dean of the College assists the students with problems in the area of academic affairs. The Dean of Students is the counselor to students on any problem; personal, social, dormitory, fraternity and sorority, or problems of a general nature. The Dean of Women is a counselor to students on personal, social, or sorority problems. In addition, she assists the student with problems of a general nature. The Registrar is responsible for assistance, during the spring semester of the Junior year, with a degree plan, and with graduation requirements. The services rendered by these officers are designed especially for the student with the view in mind of helpful assistance.

At the time of admission to the College, the student is assigned a faculty advisor. The advisor is normally a faculty member within the department of the student's major interest area. This advisor remains so until the student indicates a major area at which time the head of the department is considered the advisor until graduation.

Change of Course. After the day of registration, a course may be added or dropped only with the permission of the instructor concerned and with the approval of the Dean of the College. Changes after registration should be requested only under exceptional circumstances. A charge of \$1.00 is made for EACH course change after classwork has begun. A change in course after the first seven weeks (or the first two weeks of the summer session) will result in the receipt of an F in that course.

Class Attendance. All classes in which the student is enrolled are to be attended regularly unless prevented from doing so by death in the family, or by extenuating circumstances.

If a class is missed more than four times, the student may be dropped from the course at the option of the instructor, for the remainder of the semester. An alternative prior to continuation of the course is a reinstatement examination. Furthermore, those students frequently absent from class will be assigned extra outside preparation. When an absence occurs, the student should notify the instructor and explain the reason for the absence.

Under no condition will credit be given a student who has missed more than one-third of the total class meetings in any course.

Quality of Work. In determining the quality point ratio, the 4 (four) quality point system is employed at this institution as follows:

For each semester hour of A — 4 quality points

For each semester hour of B — 3 quality points

For each semester hour of C — 2 quality points

For each semester hour of D — 1 quality point

For each semester hour of F — 0 quality points

Academic Probation. Each student is expected to maintain an average of 2.0 or “C” at the end of a semester. Furthermore, he is to pass a minimum of nine hours class work with a grade of “C” or better in these nine hours. Failure to accomplish either results in one semester of academic probation.

In order to remove a probation a quality of work of 2.0 or nine hours of “C” or better is required during the probationary semester. If this standard is not met, the student is placed on Second Probation.

In order to remove a Second Probation, the student must achieve a quality of work of 2.0 or better during the (Second) Probationary Semester. Failure to meet this standard will result in suspension from the college for a period of one semester and the summer session.

If after once removing a scholastic probation, the student should fail to meet the minimum standards, he would always be placed on Second Probation.

Probation during the First Semester of College. The student may be placed on probation after high school, or during his first semester of college work, if the high school average is less than a “C.” The high school average is based on the academic subjects only.

Classification. Regular students, enrolled for 12 or more semester credit hours, are classified on the basis of the number of hours accumulated as indicated below:

Freshmen — Less than 27 semester credit hours

Sophomores — 27 - 59 semester credit hours

Juniors — 60 - 89 semester credit hours

Seniors — 90 or more semester credit hours

Grading System. The grading system is as follows: 93-100—A, 85-92—B, 78-84—C, 70-77—D, and below 70—F.

Grades are issued at the close of each semester. At mid-semester a “pink slip” is mailed to those students who have a deficient grade in one course or more.

Examinations. The week prior to final exams is “Dead Week.” Planned student activities will be prohibited during this week.

Until the last semester as a Senior the student will be required to take written examinations over the entire material covered during the semester. These are given during the last week of the semester and are required of all students with the exception of graduating Seniors with a current average of A or B and the Professor’s official dispensation. By graduating we refer to those Seniors who are completing their work that semester.

Examinations generally sample thoroughly the most important material covered in the course. They are intended to reveal the student’s progress and the extent of his knowledge and understanding.

Examination schedules are prepared by the Registrar and posted two or three weeks prior to the examination period.

Dean’s Honor Roll. The Dean’s Honor List is published after each semester. To make the Dean’s List, the student must maintain a minimum quality point average of 3.5 for the semester.

### **Scholarships & Loan Funds**

Scholarships are usually awarded on consideration of the applicant’s scholastic record in the past, his present promise as a student, his character, and his financial need. All scholarships are credited toward the payment of the holder’s tuition and fees. No student may hold more than one scholarship at a time. To obtain and hold a scholarship, one must have and maintain a “C” average. Applicants for scholarships should address the Chairman of the Scholarship Committee.

Among the scholarships available are the following:

*Honor Scholarships for High School Graduates.* A scholarship is offered annually to an honor graduate of each approved high school in the region served by the College. The amount is \$200 for the freshman year. The Scholarship Committee will consider only applicants who have a recommendation from their high school principal and a transcript showing at least a "B" average in their high school work.

*Centenary College Grants.* A small number of tuition grants are given by the College to deserving students who need financial aid and who have talent in debate, dramatics, band, choir, student publications, student leadership, or who have other interests of particular importance to the College. The value of these tuition grants is \$200 per year for one year.

*Ministerial Scholarships.* Tuition concessions are granted to pre-theological students and to dependent children of ministers of all denominations. Application must be made to the Committee on Scholarships. Wives and children of ministerial students are not eligible for ministerial scholarships.

*The Mary Susan Bailey Scholarship.* For worthy students in need of financial assistance.

*The M. L. Bath-Rotary International Scholarship.* Offered annually to a worthy, foreign student who desires to study in this country.

*The James Alexander Bell Memorial Scholarship.* For assistance to a needy student.

*The Martha Cappel Memorial Scholarship.* For outstanding students in financial need.

*The Dennis E. and Rosa M. Crouch Memorial Scholarship.* For a needy student.

*The J. A. Davis Scholarship.* For a worthy student of high scholastic standing.

*The James Hill Fullilove Memorial Scholarship.* For ministerial students.

*The Randy Greve Memorial Scholarship.* For students of high scholastic standing in need of financial assistance.

*The David Philip Hamilton Scholarship Fund.* For worthy students in need of financial assistance.

*Harman Memorial Scholarship.* For students of high scholastic standing and in financial need.

*The Mamie B. Hicks Scholarship.* For piano students of North Louisiana.

*The Amanda Howell Memorial Scholarship.* For needy students of high scholastic standing.

*The Gus Johnston Hoyer Memorial Scholarship.* For pre-medical students.

*The Charles Moore Hutchinson Memorial Scholarship.* For needy students.

*The Philip Lieber-First Federal Savings and Loan Association Scholarship.* For students majoring in business.

*James W. Lincoln Memorial Scholarship.* For a male student of high scholastic standing in need of financial assistance.

*May Meadows Ministerial Scholarship.* For worthy ministerial students of high scholastic standing, first consideration being given to students from the Ruston District.

*The Melanie Jean Perot Memorial Scholarship.* For a woman student who is working part of her way through Centenary.

*The Dr. N. B. Riddle Memorial Scholarship.* For needy students.

*Bell Ringgold Memorial Scholarship.* For Louisiana students training to become teachers.

*The Peggy Rountree Memorial Scholarship.* For an outstanding student in financial need.

*The J. C. Sensintaffar Memorial Scholarship Fund.* Established in memory of the Rev. J. C. Sensintaffar. To be awarded to students entering full-time Christian service in the Methodist church.

*The Selber Brothers Scholarship.* Preference shall be given to a student of high scholastic standing studying toward a B.S. degree in Business Administration.

*John O. Thompson Scholarship.* For a dedicated Christian student in financial need.

*Universal Oil Products Scholarship.* For students majoring in chemistry.

*E. Bernard Weiss Scholarship.* For pre-medical students.

*The Grace Mims Allums Scholarship.* Given by the Southern Literary Club for a worthy freshman student of high scholastic standing.

*The Altrusa Club Scholarship.* For a girl of outstanding ability in need of financial aid. She must be a resident of Louisiana.

*The Douglas Attaway Memorial Scholarship.* Established by the Shreveport Kiwanis Club in memory of Mr. Douglas Attaway, Sr. The award is to be made annually to a worthy student of acceptable scholastic standing in need of financial assistance.

*The Don Brown Memorial Scholarship.* For students of ability, majoring in art and in need of financial assistance.

*Centenary Parents' Scholarship.* For students of high scholastic standing and in financial need.

*The Centenary Women's Club Scholarship.* Given annually by the Centenary Women's Club for a talented student who is in need.

*Civic Opera Scholarship.* For students majoring in voice.

*The Oscar Cloyd Scholarship.* For a student majoring in Religious Education who is in financial need.

*The Janie Cunningham Memorial Scholarship.* For students in full-time Christian service and in financial need.

*Desk and Derrick Club Scholarship.* For students of high scholastic standing who are in financial need.

*The Dyer Memorial Scholarship.* For needy students.

*The John B. Entrikin Scholarship.* For chemistry majors.

*The First National Bank Scholarship.* For business majors.

*The Katherine J. French Memorial Scholarship.* For a girl of outstanding ability, majoring in English and preferably intending to teach.

*The Gleaners' Class Scholarship of First Methodist Church, Shreveport.* For assistance to pre-theological students.

*The Reginald H. Hargrove Memorial Scholarship.* To be granted to a student with high scholastic standing in financial need.

*J. H. Hearne Ministerial Scholarship.* For Methodist ministerial students.

*The Mrs. Ed E. Hurley Scholarship Fund.* For worthy and needy students of high scholastic standing.

*The Jesse H. Jones and Mary Gibbs Jones Scholarship.* For students of outstanding ability.

*The Joseph Homer and Julia Bourquin Jordan Scholarship.* For needy students of high scholastic standing.

*The Lonnie B. Kilpatrick Memorial Scholarship.* For assistance to worthy students, first consideration being given to members of the families of employees.

*The Broadmoor Kiwanis Club Scholarship.* For needy students.

*The Mid-City Kiwanis Club Scholarship.* For needy students.

*The Munholland Friendship Scholarship.* For a worthy and needy student of high scholastic standing. First preference shall be given to New Orleans students.

*The National Methodist Scholarships.* Given through the Board of Education of The Methodist Church.

*The National Secretaries Association Scholarship.* For a freshman girl in the field of secretarial science.

*The W. G. Phelps Scholarship.* Given by the Broadmoor Men's Class for a worthy and needy student of high scholastic standing.

*The Presser Foundation Scholarship.* For an outstanding student who expects to become a teacher of music.

*The Saint Paul's Episcopal Church Scholarship.* For students belonging to the Episcopal Church.

*Science Education Council Scholarship.* For graduates of Byrd and Fair Park High Schools, with high scholastic standing who are in financial need.

*The Shreveport Symphony-Centenary College Scholarships.* For talented players of orchestra instruments.

The following loan funds may also be of assistance to students in financial need:

*The Batchelor Memorial Fund.* For use of ministerial students.

*The Chris Fullilove Loan Fund.* For use of needy students.

*The Methodist Student Loan Fund.* Made available to worthy students by the Methodist Board of Education, Nashville, Tennessee.

*The Anna Ruth Nuttall Small Loan Fund.* A fund established by the family and friends of the late Dr. Anna Ruth Nuttall, assistant professor of Bible and English at the College from 1945 until her death in 1952. Students needing to borrow small sums from this fund should apply to the Dean of Students or the Dean of Women. Ordinarily, the amount loaned will be from \$25 to \$50, though there are special provisions permitting college authorities to lend larger sums from the fund.

*National Defense Student Loan Fund.* From this fund, needy students may borrow, on reasonable terms, for the purpose of completing their higher education. To qualify for a loan, a freshman student must have maintained a "B" average in high school and college students must have a "C plus" (2.5) average. Interested students contact the Treasurer or Dean of Students.

Graduation Honors. With an overall average as indicated below, the following honors are accorded students at graduation:

3.5 to 3.69, the student graduates “cum laude.”

3.7 to 3.89, the student graduates “magna cum laude.”

3.9 to 4.00, the student graduates “summa cum laude.”

Chapel, Assembly, Lyceum. All regular students attend chapel, often referred to as General Education 121, Religious Life, each Thursday at 10:40 A.M. The course includes chapel, the Willson Lectures, and the Lyceum programs. This course carries one semester hour credit per semester and is not transferable. Furthermore, there is no tuition charge for this course. In addition to the 124 hours required for graduation, a student must present one additional hour in General Education 121 for each semester in attendance as a full-time student.

No regular student is exempt from this regulation. Furthermore, the student must attend two-thirds of all programs. If this standard is violated, regardless of the considerations causing the non-attendance, a grade of “F” will be recorded on the permanent record and an additional hour of credit must be earned in a subject approved by the Dean of the College.

Protestant students attend chapel in the Brown Memorial Chapel and Catholic students attend at the same hour in the Science Auditorium.

Assembly. During assembly the entire student body meets together for student government functions, general honors, college honors or for assemblies of a general interest to all students. A scheduled assembly is brought to the attention of the student body during the chapel period prior to the general assembly.

Lyceum. Several outstanding programs are brought to the campus each year. The programs are usually in the area of the arts.

All these programs are included in the General Education 121 course, for which there is no admission charge. The college tuition entitles the student to admission to all such programs. These events are planned by a joint student-faculty committee and bring to the campus leading speakers and outstanding artists.

Awards. Awards are presented to those students whose calibre of work merits such recognition. The awards are made on the basis of achievement in the various fields of academic life, as follows:

Alpha Chi, the Junior-Senior scholastic fraternity presents the *Alpha Chi Award* to the Freshman who maintains the highest scholastic average during the school year. Selection is based on grades

with consideration of the contribution the student has made to college life.

*Alpha Epsilon Delta Award.* Given each year to the initiate with the highest scholastic average among new members of the honorary pre-medical fraternity.

The *Alpha Sigma Chi Award* is designed to recognize a graduating senior in the Natural Science division. It is made to a graduating senior who has completed a minimum of 20 hours in chemistry at Centenary and who has the highest quality-point average in all classes in the Natural Science division.

*American Association of University Women Award.* Two memberships are given yearly to two deserving young women.

The *Ellis H. Brown Leadership Award* is designated for the young man and young woman adjudged to possess the highest qualities of leadership. A Shreveport alumnus donates annually the sum of \$50 to be divided equally between these two. Nominations are made by the student body, with final selection made by the Faculty Committee on Student Affairs.

The *Mabel Campbell Award for Creative Writing* is presented annually by the Alpha Xi Delta sorority to the English major who has shown most promise as a creative writer, based on publications in campus and commercial newspapers and periodicals and written assignments performed in English and Journalism classes. Selection will be made by the Dean of the College, the Director of Publicity, and one other member of the English Department.

Cencoe, a group of sorority girls, recognizes the member of their organization who has contributed the most to it with the *Cencoe Award*, presented at the close of each school year. The name of the recipient is placed on a plaque kept by the sorority of which the girl is a member during the year following the presentation.

The Centenary chapter of Chi Omega grants the *Chi Omega Social Science Award* of \$25.00 to the senior girl majoring in the social sciences having the highest average in her major for four years.

*Conglomerate Award.* This award is presented each year to two members of the staff of the newspaper in recognition of their outstanding contributions during the past year.

*French Award.* This award is presented each year to outstanding students in the field of the French language, second and third years. This award is given by the French Consul.

*Freshman Chemistry Award.* This award is given to the freshman who has the highest scholastic average in freshman Chemistry.

*John A. Hardin Memorial Award in Mathematics.* This award is presented each year to the student who has the highest scholastic average in mathematics. This award is a memorial to Dean Hardin to encourage scholarship.

*Mathematics Award.* This is given to the freshman student with the highest scholastic average in the mathematics department. It is given to encourage achievement in mathematics.

*The Bonneau Peters Award.* This award is given to an outstanding member (generally a senior member) of the Alpha Iota Chapter, Kappa Alpha; based on character, service to the chapter, scholarship, leadership, and extra curricular activities.

*The Stella Petty Memorial Award.* This award is presented to the senior student who has the highest average during the senior year in the field of social science.

*Phi Sigma Iota Award.* This award is presented each year to the members of Phi Sigma Iota with an overall "B" average, as well as "B" in Romance Language.

*Physical Education Award.* This is presented to the person who has contributed most to the work and activity of the Physical Education Department.

*The Peggy Rountree Award.* Each year this award is presented by Chi Omega sorority to the senior member of the sorority who best exemplifies the character of the late Peggy Rountree; it is based on leadership, contribution to sorority life, scholastic ability, etc.

To a major in the field of Geology, the *Sigma Gamma Epsilon* Society presents an annual award. Selection is made by a committee of three members of the Society and the head of the Geology department.

*Sigma Tau Delta Award.* This award is a plaque given to the senior in the humanities division graduating with the highest average in all subjects. This student need not be a member of Sigma Tau Delta.

Each year the *R. E. Smith Award* of \$25.00 is granted to the student who has contributed the most during the year in the promotion of religion and religious activities in the college. The selection of the recipient of this award is made by a committee composed of the Dean of the College, the Dean of Students, the Dean of Women, and the Head of the Bible Department.

And for Commerce students, the *Society of Louisiana Public Accountants* makes an award to the graduating senior majoring in Commerce in the field of Accounting with the highest general scholastic average.

*Student National Education Association Achievement Award.* This award is presented in order to recognize contribution to a professional organization. It is based on scholastic average and activity in Student National Education Association.

*The Wall Street Journal Award.* This award is presented by the Commerce Department to the outstanding commerce major who maintains an outstanding record in the field of commerce.

*The Yoncopin Award.* This is presented each year to two members of the staff of the yearbook in recognition of their outstanding contributions during the past year.

*Zeta Tau Alpha Natural Science Award.* This is given to the senior girl majoring in the field of natural science who has the highest scholastic average in her courses in natural science. The average must be 2.0 or over.

At two assemblies of the student body, all honors for the year are bestowed. These honors are presented to the recipients at Honors Chapel or the following week at Senior Honors Chapel. Both are in May at the regular Chapel hour.

Library Facilities. The libraries are located in Jackson Hall (Second floor) and in the Science Building (Room 104). The libraries observe the following hours:

| <u>Library</u>  | <u>Day</u>      | <u>Hours</u>                                           |
|-----------------|-----------------|--------------------------------------------------------|
| Main Library    | Monday-Thursday | 8:00 A.M. - 10:00 P.M.                                 |
|                 | Friday          | 8:00 A.M. - 5:00 P.M.                                  |
|                 | Saturday        | 9:00 A.M. - 5:00 P.M.                                  |
|                 | Sunday          | Closed                                                 |
| Science Library | Monday-Thursday | 8:00 A.M. - 5:00 P.M.<br>and<br>6:30 P.M. - 10:00 P.M. |
|                 | Friday          | 8:00 A.M. - 5:00 P.M.                                  |
|                 | Saturday        | 9:00 A.M. - 12:30 P.M.                                 |
|                 | Sunday          | Closed                                                 |

Books not on reserve are charged out for a period of two weeks.

OVERNIGHT reserve books may be used only in the Reading Rooms of the Libraries during library hours. These reserve books may be charged out for overnight use one hour before the libraries close. ONE-DAY and TWO-DAY reserve books may be charged out at any time during the day and are due before closing time on the date due.

The fine for overdue OVERNIGHT reserve books is 10 cents an hour after the first hour. The fine for all other books is 3 cents per day.

## **STUDENT GOVERNMENT**

Centenary Student Government. The Constitution gives the following powers to the Senate, "This Senate shall have the power to govern, regulate, and otherwise control all student affairs and social functions as defined in the Senate Rules and subject to the general college regulations and actions by the Committee on Student Affairs."

The Senate is composed of the five Student Body officers; the four class Presidents; a representative from Panhellenic, Inter-Fraternity, the non-sorority group and the non-fraternity group; and three representatives from the faculty, one appointed by the President, one selected by the faculty, and one elected by the student members of the Senate.

### Constitution of Student Senate.

## **CONSTITUTION**

### **Student Senate of Centenary College of Louisiana**

#### **ARTICLE I**

##### **Name**

The name of this document shall be the Constitution of the Student Senate, governing agency of the student body of Centenary College of Louisiana.

#### **ARTICLE II**

##### **Purpose**

The purpose of this Constitution is to invest in a Student Senate certain powers for governing, regulating and otherwise controlling student activities, as listed in the student handbook. The duties of the Student Senate and the provisions for its establishment are further set forth below.

#### **ARTICLE III**

##### **Student Body Membership**

All regular students (A "regular student" shall be considered a student enrolled for twelve (12) semester credit hours or more or a graduating senior enrolled for any number of semester credit hours) duly enrolled in the college as shown by the records of the Registrar's office shall constitute voting members of the Student Body.

## ARTICLE IV

### Student Senate

#### *Section I—Duties and Powers of the Senate*

The Student Senate shall have the power to govern, regulate and otherwise control all Senate and general functions as defined in the Senate Rules, within the framework of the college administrative policy.

The Senate shall have the power to remove from its membership any member who fails to perform acceptably the duties devolving upon him, or for any other just cause. The Senate shall give such a member a fair hearing and vote of three-fourths ( $3/4$ ) of the Senate membership shall be required for dismissal. The Student Senate shall be governed by the Rules of the Senate, which may be changed by a two-thirds ( $2/3$ ) vote of the Senate membership. Any member absent from two meetings unexcused will be automatically dropped from the Senate roll.

#### *Section II—Membership and Election*

Only voting members of the Student Body who have maintained a C average for the preceding semester and for their overall college work will be eligible for election to membership in the Student Senate. To retain his Senate membership, an elected officer must maintain a C average while in office.

The membership of the Senate shall consist of thirteen (13) members as follows:

(1) The officers of the Student Body, consisting of the President, Co-Ed Vice President, Vice President, Secretary and Treasurer, who shall be elected as provided for in Article V.

(2) A member from each of the four college classes. The member from each class shall be the highest ranking officer of the class eligible for membership. The elections of these officers shall be held as provided for in Article V. The order of rank shall be president, vice president, secretary and treasurer. None of the five Student Body officers shall be eligible to run for class office.

(3) The members to be elected in an open election by all men and women not affiliated with a local social fraternity or sorority.

(4) One member to be elected by the Panhellenic Council.

(5) One member to be elected by the Interfraternity Council.

No student may hold more than one seat in the Senate.

#### *Section III—Meetings*

Meetings of the Student Senate shall be held at least twice a month. The proceedings of the Senate shall be conducted according to Robert's Rules of Order. The President shall appoint a member of the Senate to be Parliamentarian to enforce Robert's Rules of Order.

#### *Section IV—Officers of the Senate and their Duties*

The duties of the President shall consist of calling and presiding over meetings of the Student Senate, of appointing committee chairmen, and of serving ex-officio on such committees as may be necessary to carry on the work of the Senate.

The duties of the Vice President shall consist of presiding over meetings of the Student Body and Student Senate in the absence of the President and arranging for all student body elections, class elections and elections of Senate members from the non-fraternity and non-sorority students.

The duties of the Co-Ed Vice President shall be to preside over the Senate in the absence of both the President and the Vice President, and, in the absence of the Vice President, to take over his duties as election executive. The Co-Ed Vice President shall serve as official hostess for all student body activities. It shall further be the duty of the Co-Ed Vice President to inform the Senate members of all Senate meetings.

The duties of the Secretary shall be to record and have published in the student newspaper the minutes of the Senate meetings, the results of all Student Body elections, and all committee reports, and to file the same in the office of the Dean of Students. In addition, the Secretary shall carry on the official correspondence of the Senate.

The duties of the Treasurer shall be to keep an accurate record of all receipts and disbursements of the Student Body fund, and to prepare and present monthly financial reports as the President of the Student Body may direct.

## ARTICLE V

### Election of Officers

#### *Section I—Election Procedure*

The election of Student Body officers shall be held on the third Wednesday in April. The nominations of candidates for election as officers of the Student Body shall be made by written petition having the signatures of at least twenty-five (25) students. This petition must be delivered to the Dean of Students' office nine (9) days prior to the election. The qualifications, including overall grade average, of all candidates for Student Body offices shall be published in the student newspaper before the Student Senate election. Publicity for campus elections shall be regulated as stated in the Senate Rules.

#### *Section II—Eligibility for Office*

To be eligible to run for office, a student must maintain a C average for the preceding semester and a C average for his overall college work. Postgraduate students and "special" students (for those classified as "regular students" see Article III) shall not be considered eligible to run for office.

The nominees for President and Co-Ed Vice President must be at least of Junior standing (60 semester credit hours or more) and must be in at least their fourth regular semester of work at Centenary. Semesters need not be consecutive, except that the semester preceding that in which the election takes place must have been spent at Centenary. The elected President and Co-Ed Vice President must be of Senior standing (90 semester credit hours or more) when they take office in September of the following year.

The nominees for Vice President, Secretary and Treasurer must be at least of Sophomore standing (27 semester credit hours or more), must be in at least their second regular semester of work at Centenary, and must be at least of Junior standing (60 semester credit hours or more) when they take office in September of the following year.

In the event that any Student Body office is vacated during the fall semester, a Student Body election shall be held to fill the vacancy within thirty (30) days. If any Student Body office is vacated during the spring semester, the Student Body officers shall move up according to rank, insofar as is necessary for the efficient functioning of the Senate.

The election of class officers shall be conducted in the following manner: Class officers must be elected within the first month of the fall semester. Nominations will be made in class meetings and turned in to the Dean Students' Office by the Student Senate.

## ARTICLE VI

### Amendments

Amendments may be proposed by

1. A majority vote of the Senate,
2. Petition to the Senate signed by at least one hundred (100) students, or
3. Petition to the Senate signed by at least twenty-five (25) students and approved by the Senate.

Amendments must be

1. Approved by the Committee on Student Affairs and the Faculty. The Student Senate must submit properly proposed amendment to the Committee on Student Affairs for approval within two weeks after receipt.
2. Posted publicly for two weeks after Faculty approval before voting.
3. Voted on at a general Student Body election no earlier than two weeks nor later than three weeks after such posting.

This constitution may be amended by a two-thirds (2/3) majority of the Student Body voting in a general election.

## The Honor System

### A. Honor Code

Each student who enrolls in Centenary College becomes a responsible member of the college community. Such citizenship has its privileges and its obligations. The privilege to which each student is entitled is to move in an atmosphere of mutual respect and freedom. The obligation which each student assumes during matriculation is to act in accordance with easily recognizable standards of honesty, decency, and integrity.

Such mutual respect and freedom is only possible when all students are placed upon their honor in fulfilling regulations and requirements of academic work and procedure, as the following:

1. Cheating on tests and examinations is a violation of the honor system. Cheating may be defined as (a) using notes, the textbook, or reference material during a test or examination, unless specifically authorized to do so by the teacher of the class; (b) looking on the test paper of another student in the class; or (c) receiving aid verbally or in writing from another student.
2. Plagiarism on themes, research papers, reports and speeches is a violation of the honor system. Plagiarism may be defined as borrowing phrases or ideas from printed material without giving proper credit.
3. Receiving unacknowledged assistance from other students in preparing reports, experiments, papers and similar assignments is a violation of the honor system. Studying together would not constitute a breach of honor, but copying someone else's report or paper would be a violation.

An integral part of the Honor Code is respect for the system and its inviolability. A breach of the code is considered as an affront to the will of the majority of students who desire to govern their own conduct by the following high standards of honor and integrity. The privilege of living under the system, therefore, carries the obligation to report violations of the code.

All reports of violations are to be received and judged by an Honor Court chosen by the student body and fully authorized by the administration, faculty, and students to deal with such offenses.

In drafting this Honor Code the Student Senate of Centenary College believes that the following values will accrue from the adoption and application of its principles:

1. That the standards of the college will be raised socially, morally, and academically.

2. That a better relationship between faculty and students will result.
3. That students will be encouraged to develop a sense of responsibility.
4. That the student body will accept disciplines in honesty and integrity as a fundamental part of their education.
5. That the value of the degree earned at Centenary College will be increased as a result of the adoption of the honor system.
6. That the prestige of the college will be increased.
7. That there will be a general moral improvement in every area of college life.

The Senate believes that the Honor System, functioning as a cherished and sacred code of conduct, will, therefore, elevate the moral tone of the campus and pervade all relationships of college life with a spirit of mutual trust and confidence.

#### B. The Honor Court

The Honor Court shall consist of five students nominated by the faculty and students and appointed by the already existing honor court. Members of the honor court hold office until graduation.

#### C. Procedures Under the Honor System

Tests and examinations will be conducted under the honor system as stated. Professors will stay in their classrooms for a few minutes after each test begins, and will return periodically during the examination to answer questions which may arise. The student is on his honor not to give or receive help whether or not the professor is absent from the room.

At the end of each test or examination paper, the following pledge should be written and signed (or if printed on the test or exam paper, only signed) by the student: "I have neither given nor received help on this examination, nor have I seen any one else do so, except as I shall report to a member of the Honor Court without delay." The use of this pledge is not intended as a reflection upon the honor of the student, but as a reminder that the Honor System places responsibility upon each individual student.

If the student observes behavior which seems to indicate a violation of the Honor Code during an exam, but there is reasonable doubt that the suspected student is cheating, the suspected student should be warned by tapping the desk sharply with a pencil or pen.

Thorough investigations will be made of reports of violations of the Honor Code, and hearings will be held by the Court. The student reporting an offense will be questioned privately and in no way embarrassed. The following penalties will be assessed for violation of the Honor Code: (1) conviction on first offense, loss of credit in the course; (2) second offense, suspension for one semester; (3) third offense, dismissal. Appeals from the findings of the Honor Court may be taken to the President of the College.

*Freshman Rules.* Most colleges have certain rules for the initiation of Freshmen. The following rules were prepared by a special committee of the Student Senate. We hope that you will follow them faithfully.

1. All male freshmen shall be given a crew hair-cut by duly appointed upperclassmen at an organized barbershop in the Science Building on September 21, 1961. This will be done after *Yoncopin* pictures are taken. Hair-cut stamp required on enrollment cards for completion of registration.
2. Freshmen must obtain and wear a maroon beanie at all times. This beanie must be obtained from the college bookstore by September 22, 1961. This beanie must be worn on and off campus until Kangaroo Court. Kangaroo Court is scheduled for the Amphitheatre on October 10, 1961, at 10:30 A. M.
3. All freshmen are to participate in Baby Day, September 26, 1961; at 10:30 A. M. There will be a style show in the Amphitheatre and prizes awarded to the cutest boy and girl. All freshmen must wear infant clothing.
4. Freshmen must know the "Alma Mater" by September 28, 1961; All freshmen are obligated to sing the "Alma Mater" upon request of any upperclassman.
5. On October 11, 1961 the freshmen and sophomores will participate in the annual "Tug-o-War." Only freshmen and sophomores may participate in this event.
6. Freshmen must be familiar with the contents of the Student Handbook.
7. Freshmen shall vote in all campus elections. It is recommended that freshmen shall engage in at least one extracurricular activity, and shall not wear any high school letter or numeral at any time on the campus.
8. All freshmen shall stand when upperclassmen approach. When asked to do so, they must carry cafeteria trays for upperclassmen.
9. Freshmen shall obey all rules established for them.
10. Any freshmen failing to observe these rules shall be called before the Kangaroo Court where penalties shall be imposed.

## SOCIAL

### Social Organizations Rules and Regulations.

The Faculty of Centenary College in collaboration with the affected organizations has adopted the following rules and regulations to define the privileges and limitations of Social Organizations established on the Campus. Any Social Organization failing to abide by these regulations, both in letter and in spirit, will be subject to disciplinary action. The College Committee on Student Affairs shall have the power to decide when these regulations have been violated by a social organization, and to recommend to the President of the College appropriate penalties to be laid upon organizations which violate them.

The penalty for the first offense against these regulations listed below shall be forfeiture of pledging, initiation, or social privileges (or any combination of these privileges) for one semester. During the semester immediately following the penalty period, the organizations will be on probation. A second offense during the penalty or probation period will result in an indefinite forfeiture of privileges; a majority vote of the faculty will be required for the reinstatement of these privileges.

#### A. General Regulations

1. *New Organizations:* A group of students desiring to form a fraternity, sorority, or other social organization must obtain the approval of the Student Senate and of the Committee on Student Affairs; they must present to these bodies a petition giving the names of members and a brief statement of the purpose of the proposed organization.

2. *Membership:* Active membership shall be limited to students matriculated in Centenary College.

3. *Roster:* A complete roster of membership and pledges must be filed in the Office of the Dean of Women after the fall pledging; this roster must be kept up-to-date by revisions including new pledges, initiates, transfers and dropped members and pledges as these changes occur.

#### 4. *Breaking Pledges or Dropping Members:*

a. Fraternities or sororities breaking pledges or dropping members for reason other than scholastic, must refer the matter to the Interfraternity Council or Panhellenic Council.

b. A student breaking a pledge to a Fraternity or Sorority can not be pledged to another organization until a CALENDAR year has elapsed from the date of the breaking of his pledge.

- c. Any pledge of a fraternity who failed to make an average of 2.0 quality points for two consecutive regular semesters, and any pledge of a sorority who failed to make an average of 2.2 quality points for two consecutive semesters, shall be automatically dropped at the end of one calendar year from the date of pledging.
- d. A student dropped for scholastic deficiencies shall make the required quality point average as a regular student for one semester before he may be re-pledged.

5. *Finances*: Contracts and assumptions of financial obligations must be approved by an alumni or faculty representative approved by the administration.

## B. Social Regulations

1. All Social Organizations must comply with the "College Rules and Regulations Governing Social Functions" as set forth elsewhere in this Handbook.

2. *Number of Functions*: Each Social Organization may have five (5) formal functions each school year (September-June) including all dances, formal rush functions and birthday banquets.

3. *Functions Held on Campus*: Now that improved facilities are available, all social organizations may hold their functions on campus.

4. *Housemothers*: Fraternities must have a housemother in their house, if one, or more, members regularly or irregularly, spend the night in the Fraternity House; the Housemother must be approved by the President of the College before appointment is made.

5. *Women in Fraternity Houses*: Fraternity Houses may be open for members, guests and dates Fridays and Saturdays 7-12:00 p.m., and Sundays 2-6:00 p.m. with a Housemother, a member of the Fraternity's Mothers Club or a faculty member as chaperon.

6. *Sorority Houses*: Girls are permitted to spend the night in Sorority Houses two nights each school year (September-June) with proper chaperons and permission of the Dean of Women.

Informal parties may be held in the sorority lodges Saturday afternoons until 6:00 p.m. These must be chaperoned by either a member of the Mother's Club or a faculty member. Regular social calendar forms must be completed for these functions and filed in the Office of the Dean of Women.

## C. Rushing Regulations

Rules regulating the nature of “rushing” shall be adopted by the Panhellenic Council and Interfraternity Council and shall be approved by the Committee on Student Affairs.

2. All formal rushing periods throughout the calendar year must be scheduled by the Panhellenic and Interfraternity Councils and must be approved by the Committee on Student Affairs.

3. *Bidding*: Preferential bidding must follow a schedule approved by the Dean of Students and Dean of Women.

### 4. *Pledging*:

- a. Pledging may take place at any time during the school year (September-June) except during the formal fall rushing period; there shall be no summer pledging.
- b. To be eligible for pledging, a student must have maintained a “C” average in the semester immediately preceding pledging. An entering student from high school or college must have in addition to the above an overall “C” average in order to be eligible for rushing.

### 5. *Initiation*:

- a. No student may be initiated into any fraternity or sorority until, in the semester immediately preceding initiation, such student has made the required quality point average (2.2 for sororities and 2.0 for fraternities). No student shall be initiated unless enrolled in at least 12 semester hours of college work. (Summer Session initiation may take place only with special permission from the Dean of Students under a regulation of the Committee on Student Affairs 1958.)
- b. No fraternity shall hold an initiation unless its membership has made a scholastic average of at least 2.0 quality points in the semester immediately preceding initiation.
- c. No fraternity shall initiate a pledge until the fraternity has filed a Request for Initiation (forms are obtainable at the Office of the Dean of Women) and this request has been approved by the Registrar, Business Office, Dean of Students, and the Committee on Student Affairs. This form must be returned to the Office of the Dean of Women within 3 days after initiation.
- d. The Interfraternity Council of Panhellenic Council may raise the minimum grade average required for pledging or initiation but they MAY NOT lower this minimum grade average below 2.0.

## D. Faculty Rules on Social Functions

Social Functions are classed as FORMAL and INFORMAL functions. Formal functions include all dances, formal receptions and banquets; informal functions include open-houses, picnics, barbecues, suppers, scavenger hunts, skating parties, swimming parties, etc.

1. *Drinking*: No alcoholic beverages will be served or consumed at any function given by or for any College organization.

2. *Chaperonage*: All social functions given by or for College organizations shall be chaperoned.

- a. A member of the College faculty must act as official chaperon to all these functions.
- b. A written acceptance of responsibility must be obtained from the faculty chaperon in the form of his (or her) signature on the petition (section 3).
- c. The chaperons are responsible for conduct, decorum, dress, and for the enforcement of College rules.
- d. The faculty chaperon assumes the responsibility for being present throughout the function.

3. *Authorization*: A written petition must be presented to the Dean of Students or Dean of Women before the plan for any function is set in motion; this petition will include the name of the organization, name of the function, place, hours, date and the signature of the faculty chaperon; the petition approved by the Dean of Students or Dean of Women shall then be filed and recorded on the College Calendar in the Student Building with the Director of the Moore Student Center. When campus facilities are to be used, clearance must be made with the Director of the Moore Student Center. THE PETITION MUST BE PRESENTED THREE DAYS BEFORE THE FUNCTION IS SCHEDULED TO TAKE PLACE. All functions, including rush parties, must be on file.

4. *Hours and Dates*:

- a. All functions scheduled for Friday nights must terminate by 1:00 a.m. On Saturday nights they must terminate by 12:00 midnight.  
Functions held on other nights must terminate by 10:30 p.m.
- b. Generally, two formal functions should not be scheduled for the same evening.
- c. Insofar as practical, functions should not be scheduled for weekends or nights preceding holidays.

5. *Place:*

- a. All dances given by or for college organizations must be given on the campus.
- b. Intermissions last thirty minutes.
- c. No women students are permitted to leave dances and return except during intermission.

6. *Guests:*

- a. Non-student guests may be invited only by permission of the sponsoring organization. The organization assumes responsibility for the conduct of all guests.
- b. Generally, invitations to formal functions are by formal, specific invitation.

## EXTRA-CURRICULAR

Honor Societies. It is a distinct honor to be elected to any of the following societies:

Omicron Delta Kappa. ODK is an honorary leadership fraternity for those who have shown leadership potential in various fields of college activities. The fraternity attempts to be of maximum service to the institution.

Maroon Jackets. Being elected a Maroon Jacket is one of the highest honors co-eds may receive on this campus. The membership is restricted to girls who have completed 78 semester hours or who will graduate the year following their election and who have an overall "B" average at the time of election. The Maroon Jackets act as official hostesses for the college.

Alpha Sigma Pi is an honorary organization for underclassmen who maintain an academic average of 3.5 or better at the end of the first semester in college.

Alpha Chi is a national scholastic fraternity for upperclassmen and requires an overall average of 3.7 for membership.

School Events. All student activities are under the general supervision of the Dean of Students in cooperation with the Dean of Women. Each organization must have on file a complete membership list in the office of the Dean of Students. Faculty members serve as advisors or sponsors for each organization. Regardless of interest, there is an organization for each student on campus. Extra-curricular activities are a phase of college life which create and develop living at its best.

"Howdy Day" is scheduled for September 23, 1961. This day will serve as an opportunity for new students to become acquainted with other students and campus, and student life in general.

The Willson Lectures offered during Religious Emphasis week will serve as a time for serious thought and meditation relevant to some of the great issues to face mankind generally and young people of college age in particular.

Freshmen Week is the week in which students are able to become better acquainted on campus. This week is sponsored by the Student Senate and is planned specifically for Freshmen. The Freshmen Week is a period of orientation prior to the return to the campus of upperclassmen.

Senior Week is a time during which special awards are made to members of the graduating class. Senior Week is culminated by the commencement exercises.

Clubs. There are numerous clubs on campus for a wide variety of interests.

Alpha Epsilon Delta. This is an organization for pre-medical students. AED has been established for the purpose of serving the pre-medical student and to offer recognition for superior achievement. The organization requires a minimum average of 2.8 in both sciences and overall. This is one of the highest honors to be achieved at Centenary.

Alpha Sigma Chi. The membership of this club is restricted to advanced Chemistry majors with a "B" average in all Chemistry courses undertaken.

Aufait. This organization is for non-Greek women.

"C" Club. The "C" Club is an honorary athletic group requiring each member to hold a letter in an intercollegiate sport.

Cencoe. This club is an honorary inter-sorority group whose membership is restricted to ten members elected from the social sororities on campus.

College Writers Club. The English department sponsors the College Writers Club, which is affiliated with the Louisiana College Writers Association.

Delta Tau Omicron. DTO is an organization for junior and senior commerce majors who maintain a "B" average.

The Dramatics Club. The Dramatics Club is intended for those students who are primarily interested in Drama.

French Club. The French Club is designed for those students who maintain a "B" average in French.

Gamma Beta Gamma. Gamma Beta Gamma is a club for all those who are interested in Biology. The group is composed of students who have maintained an average of 2.5 or better in all course work. They meet to promote interest in the biological sciences.

German Club. The German Club is designed for those who are interested in speaking the German language more fluently.

Phi Beta. Phi Beta is a professional sorority for women who are studying in the field of music or speech.

Phi Mu Alpha Sinfonia. A professional fraternity for men who are studying in the field of music.

Phi Sigma Iota. Phi Sigma Iota is for foreign language students of junior and senior standing. The student must have a "B" average in both languages and overall.

Physical Education Majors Club. The Physical Education Majors Club is designed for those students majoring in Physical Education.

Phi Kappa Delta. This club is a national forensic society. The membership is open to all students who are interested in debate. The group participates in a number of intercollegiate debate tournaments each year. These tournaments are held in the campuses of various colleges.

The Psychology Club. This club is intended for those who plan to major in Psychology or for those who are interested in it. An average of "B" is required for membership.

Sigma Gamma Epsilon. Sigma Gamma Epsilon is the honorary geological fraternity requiring an overall of 2.5 and a 3.0 geology average for membership.

Sigma Tau Delta. Sigma Tau Delta is a club for those who maintain a "B" average in English. The student must maintain a "B" average and submit 3 original manuscripts as well.

Spanish Club. The Spanish Club meets the needs of those students who wish to become more familiar with the spoken Spanish language. This club gives the student ample opportunity to speak the language.

The Student National Education Association. The Student NEA is open to those who plan to become a teacher or to those who plan to major in Education. The club is open to students of any classification.

Religious Organizations. There are various organizations of a religious nature in which the student should manifest an interest. There are 5 religious organizations on campus. The organizations are indicated below:

Baptist Student Union. The Baptist Student Center is located at 2907 Woodlawn just across the street from the Science Building. The program is varied and revolves around the "Noonspiration," a twenty minute devotional program each week day except Friday. The student is cordially invited to all the activities of the Baptist Student Union.

Canterbury Club. This is a club for Episcopal students. The organization meets every Sunday evening in the Episcopal Center at the corner of Woodlawn and Wilkinson. The Greek Orthodox students are welcome to Canterbury.

Methodist Student Movement. MSM is an organization for Methodist students on campus and meets every Sunday afternoon.

Newman Club. The Newman Club is a religious organization on campus for Catholics. The club meets every Sunday at one of the sorority houses.

Westminster Fellowship. The Westminster Fellowship is the religious organization for Presbyterian students and meets the second Sunday of each month.

Inter Faith Council. The Inter Faith Council is an organization which works with all 5 student religious organizations. The council is made up of the officers of the 5 different groups.

Kappa Chi. Kappa Chi includes those students interested in full time Christian service. The club is inter-denominational and is the oldest religious organization on campus. The members of this club will eventually become pastors, missionaries, and church leaders. Quest, a nightly vesper service, is sponsored by Kappa Chi.

### Greek Organizations.

Alpha Xi Delta. Founded on April 17, 1893, at Lombard College, Galesburg, Illinois, Alpha Xi Delta now has 94 college chapters. Beta Gama Chapter was installed on the Centenary campus in 1931. The pin is a golden quill, the flower is the Killarney rose and their colors are double blue and gold. The national project of Alpha Xi Delta is the foundation for Children's Diseases.

Chi Omega. Founded April 5, 1895, at the University of Arkansas, there are now 125 college chapters. Its colors are cardinal and straw and the flower is the white carnation. Iota Gamma was established on Centenary campus in 1928. The national project of Chi Omega is the Service Fund.

Zeta Tau Alpha. Founded October 15, 1898, at Virginia State Normal College, Farmerville, Virginia. It now has 106 active college chapters. Beta Iota was installed on the Centenary campus in 1927. Its colors are steel gray and turquoise blue and the flower is the white violet. The national project of the Zetas is Cerebral Palsied Children.

Kappa Alpha. Founded at Washington and Lee in 1865, Kappa Alpha Order has confined its chapters to southern states with the exception of 3 which are in California. Alpha Iota established its chapter on Centenary campus in 1891. The flower is the crimson rose and its colors are crimson and gold.

Kappa Sigma. Founded at University of Virginia in 1869, Kappa Sigma now has college chapters in Canada as well as the United States. Epsilon Chapter was established at Centenary in 1895. Its colors are scarlet and white, and its flower is the lily of the valley.

Inter-Fraternity and Panhellenic. Governing boards for fraternities and sororities . . . makes rules for rushing, social events, etc. . . . representatives of all Greek letter social groups . . . hold monthly meetings at lodges on campus . . . do much to create good feelings among fraternity and sorority members.

The Alumni Association. This is an organization which will be a permanent one. An Alumni Bulletin and a publication known as *The Maroon and White* are sent to all alumni.

## GENERAL INFORMATION

General College Regulations. The discipline of the college as it relates to students is under the direction of the President and the Dean of Students in cooperation with the College Committee on Discipline, the Committee on Student Affairs and the Student Senate.

Students who are enrolled in the College are subject to the rules and regulations of the College from the time they leave their homes until they return thereto, either during vacation periods, or at the end of semester.

*Penalties.* Penalties for the violation of College Rules and Regulations may be imposed by the College Committee on Discipline with the approval of the President. Any one, or any combination of two or more of the following penalties may be imposed.

1. Scholastic probation,
2. Social probation,
3. Deprivation of offices and honors,
4. Suspension,
5. Expulsion.

*Student's Obligation.* Each student, upon matriculation at the College, assumes an obligation to preserve faithfully all property provided by the College for his education, to obey all rules and regulations made by properly constituted authorities and to discharge his duties as a student with fidelity, diligence and honor.

*Personal Conduct.* The conduct of the individual is an important indication of character and future usefulness in life. It is, therefore, incumbent upon each student to maintain the highest standards of integrity, honesty, and morality.

*Honor.* Honesty and honor constitute exact measures of a student's worth. All cheating, cribbing, falsification, or impersonation in a classroom, laboratory, or examination are expressly forbidden.

*Dress.* Centenary students are expected to dress with discretion and in good taste at all times. Particular attention should be given to Sunday Dress in the Cafeteria.

*Drinking.* The possession or use of alcoholic beverages on the Centenary campus, in the fraternity or sorority houses, in dormitories, in college buildings, in any house approved by the college for student residence, or in any connection with Centenary functions, including social affairs and college sponsored trips is forbidden. Any misconduct or abnormal conduct resulting from the use of alcoholic beverages in Shreveport or elsewhere is subject to disciplinary action.

*Gambling.* The pool tables in the Moore Student Center are provided for recreational use only. Gambling at these tables is not permitted.

*Smoking.* Smoking is prohibited in classrooms, laboratories, and gymnasium.

*Firearms.* Firearms are expressly forbidden in dormitories.

*Housing.* All students not residing in the home of bona fide relatives must live in college dormitories. All housing off the campus must be approved in writing by the Dean of Students and the Dean of Women. Regulations governing dormitories are published in each dormitory; every student resident must familiarize himself with those rules at once.

*Financial Obligations.* The student should exercise financial responsibility at all times. Tuition and fees, room and board, or any other monetary item should be paid with regularity to the college. Furthermore, careful responsibility must be exercised relative to financial matters with private businesses in the city. Failure to meet these financial obligations is embarrassing to the student and may prove to be the same for the college. Therefore, all financial obligations should be met completely.

All dormitory residents are to purchase meal tickets for use in the college cafeteria.

All students are asked to follow one of these methods for payment of tuition, room and board:

1. Room, board, and tuition paid in full at the time of registration.

2. Room, board, and tuition paid in three equal installments. The first installment at the time of registration, the second one month from date of registration, and the third installment one month from the second installment.
3. Tuition paid in three equal installments on dates listed in number two (above). Room and board paid monthly in advance.

The policy on refund is listed in the College Catalogue.

Veterans' Benefits. For those students studying under the G. I. Bill of Rights, the college provides a Veterans' Coordinator on campus. The Veterans' Administration maintains an office in the city with complete testing service. Test results are often helpful in determining fields of interest and special abilities.

Employment Service. For those seniors or other students equipped to take full-time employment cognizance should be made of the service rendered by the office of the Dean of Students. Current copies of the *College Placement Annual* are available for use, and calls for employees are made frequently. In addition the Dean of Students' Office will assist the prospective employee with letters of application, letters of recommendation and employment assistance of a general nature.

For part-time employment, the office of the Director of the Moore Student Center maintains a file of those seeking employment in special fields. There are numerous calls from employers. Therefore, it is advantageous to file with this office for assistance in obtaining employment on or off the campus.

The College Bookstore. The Bookstore, located in the basement of the Moore Student Center, has items from textbooks to greeting cards. Residents of Rotary Hall and the Faculty receive mail through the college post office located in the Bookstore.

Lost and Found. If an item has been lost or found, check with the Director in the Moore Student Center. Positive identification of all personal property is a good practice. Articles found in the Science Building are usually taken to the office of the building superintendent in the basement.

Who's Who. Each year a limited number of Junior and Seniors are selected for the honor group known as Who's Who Among Students in American Colleges and Universities. This honor is based on leadership, academic quality, and contribution to college activities.

Popularity Winners. Each year *The Yoncopin* sponsors a popularity contest in which the “favorites” from each class are selected. During this contest a senior man and woman are accorded the honor of being named Centenary Lady and Gentleman. Another honor for women is the title of Miss Centenary. All of these are featured in the college annual.

The Snack Bar and Cafeteria. The Snack Bar in the Moore Student Center is the place to go for between classes refreshment. There is always good fellowship. Hope to see you at the Snack Bar some day soon.

The place for eating “home cooked meals both nutritious and delicious” is the college cafeteria. Located just east of Sexton Dormitory you will find all the dormitory students eating there and many of the town students too! A meal ticket entitles you to breakfast, lunch and supper for about \$1.75 per day.

Withdrawal from College. If the student wishes to withdraw from college (drop all courses), he must do so officially. Non-attendance does not relieve the student of the responsibility to officially withdraw from the college. Failure to officially withdraw is a severe handicap.

Health Service. Those students residing in dormitories or living in private homes are required to have one physical examination at the time the application for admission is filed. This service is performed by the student’s own physician, or by one of his choice.

All expenses of prescriptions and drugs are borne by the individual student with the exception of those maintained in the infirmary for the treatment of common disorders. All expense of dormitory or office calls of the college physician are borne by the student.

The Health Service is designed to be of special service to the student. The office of the nurse is located in East Colonial Hall. Details of the Student Accident Insurance are found in the college catalogue.

Student Publications. *Gentlemanly Speaking* is published annually and given to all incoming students.

The *Centenary Conglomerate* is the student newspaper. *The Conglomerate* is published once a week bearing all of the college news.

Another student publication is the *Yoncopin*, our annual. If you’re interested in working on it, see the Editor-in-Chief.

*This Is Centenary*, the alumni bulletin, is published to keep the graduates of Centenary informed about the activities of the college.

All student publications are supervised by the publications committee, a joint student-faculty committee. They are in charge of supervising the publication, and of choosing the editors and business managers each spring.

Athletics. Varsity athletics offer you an outlet for expression of superior talent. There are varsity teams in basketball, baseball, golf, and tennis.

Intramural Sports. An extensive intramural program available to all students is sponsored by the Department of Health and Physical Education. The program is directed by the Intramural Councils of both Men and Women.

Automobiles on Campus. Effective Fall 1961, Freshman dormitory students may not bring cars to the campus.

The following regulations apply to automobiles on campus:

Speed Limit. The campus is a school zone and the speed limit is 15 miles per hour.

Pedestrians. The pedestrian has the right of way over cars.

Parking. The parking space on campus should be used most wisely and the student should park carefully. It is strongly recommended that unless absolutely necessary the student not drive his car on campus.

Obey the parking and no-parking signs as you would on any city street.

Fines and/or other restrictions or disciplinary action will be taken for violations of the rules governing cars.

## ALMA MATER

( Words by James Church Alvord )

Where the sleepy, silver bayou  
Gleams among the pines,  
Watching o'er the throbbing city  
Alma Mater shines.

( Chorus )

Forward, forward, Centenary—  
Time and tide may fail,  
But our hearts shall love thee ever—  
Centenary, Hail!

Like a wave the mighty city  
Surges 'round thy feet.  
Guide it, train it, teach it wisdom,  
Alma Mater sweet.

( Chorus )

Green the boughs that rustle 'round thee  
On thy stately crest;  
Greener is our mem'ry of thee—  
Alma Mater blest.

( Chorus )

## LEGEND

1. Administration Building
2. Atkins Memorial Gate
3. Baptist Student Center
4. Brown Memorial Chapel
5. Cafeteria
6. Crumley Memorial Garden
7. Episcopal Center
8. Frost Memorial Garden
9. Hardin Hall
10. Haynes Gymnasium
11. Jackson Hall
12. James Memorial Dormitory
13. Marjorie Lyons Playhouse
14. Moore Student Center
15. Morehead Memorial Garden
16. Music Hall
17. Outdoor Amphitheatre
18. R. E. Smith Religious Center
19. Rotary Hall
20. Science Building
21. Sexton Hall
22. Tennis Court





